

Agency services to support the commercial interests of foreign companies in Russia



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| Search for projects or objects for investment | From 150 USD |
| Search for projects or objects for investment (property and industrial complexes, land, real estate, scientific developments, software, deposits, biomedical, digital innovation projects, inventions) by order of a foreign customer. Conducting an initial survey, collecting information with a written report to the customer. | |
| Counterparty search | From 100 USD |
| Search for clients, partners, and other contractors for a foreign customer based on the conditions and parameters of the desired counterparty provided to them. | |
| Collecting information about the market situation | From 100 USD |
| Collecting and providing information to a foreign customer about the market situation in specific industries or for specific products, services, or works in Russia or specific regions of Russia | |
| Samples | 50 USD / + postage* |
| Search, purchase and delivery of samples of the necessary products, materials or raw materials to a foreign customer | |
| Organizing online events | From 300 USD |
| Organizing online events (webinars, presentations, conferences, trainings, etc.) by order of a foreign customer. Inviting participants from organizations or fields of activity that are of interest to the customer, preparing presentation material, ensuring the presence of the planned number of target participants, collecting feedback from participants after the event | |
| Organizing events | From 1000 USD |
| Organizing events (seminars, presentations, conferences, trainings, etc.) by order of a foreign customer. Renting a hall, equipment, providing transport and hotel services to participants, inviting participants from organizations or fields of activity that are of interest to the customer, preparing presentation material, ensuring the presence of the planned number of target participants, providing conference services, collecting feedback from participants after the event | |
| Organization of business trips | From 1000 USD |
| Organization of business trips for foreign customer representatives to Russia. Collecting preliminary information and arranging meetings with the right people for the customer, planning the trip schedule, coordinating routes, meeting representatives in Russia and their further support, resolving issues of accommodation, food, travel for foreign guests, consulting and legal support, and ensuring security. | |
| Orders delivery | From 50 USD |
| Visiting an organization, institution, or individual with an order (notification) to it on behalf of a foreign customer | |
| Courier service | From 50 USD |
| Delivery of a gift, present, sample, promotional materials to a person or organization specified by a foreign customer | |
| Events attending | From 100 USD |
| Visiting exhibitions, fairs, presentations, meetings, conferences, symposiums to collect information and then provide a written and photo report to the foreign customer | |
| Photographing (video shooting) | From 50 USD |
| Photographing (video shooting) of objects (allowed for shooting) that interest a foreign customer, including using a professional quadcopter | |
| Advertising placement | From 50 USD + cost of placement** |
| Placement of advertising materials in the interests of a foreign customer on various advertising platforms (TV, magazines, Newspapers, radio, Internet resources, outdoor advertising) with the provision of a placement report. Advertising materials or their content are provided by the customer. | |
| Materials for the media | From 100 USD + cost of placement** |
| Writing and publishing articles, essays, analytical reports, market forecasts and other publicistic materials in the media in accordance with the task of a foreign client | |
| Secret client | From 100 USD |
| Checking the activities of organizations as a secret buyer, customer of services or works by order of a foreign customer with the provision of a written report, photo, video and audio recording | |

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| Website | From 300 USD |
| Development, placement in Runet and promotion of a website on the instructions of a foreign customer . Corporate website, landing page, product or service website, online store, event website , project or individual website | |
| Social network groups | From 250 USD |
| Development, placement in Runet (Vkontakte, Facebook, Instagram, Odnoklassniki), content filling and subsequent promotion of communities (groups) on the instructions of a foreign customer . Corporate groups, product or service groups, event groups, projects or individual groups | |
| Employees searching | From 200 USD |
| Development and placement of job ads in the media for foreign customers, receiving calls and written requests, preliminary questionnaires and interviews of candidates, and then providing the results to the customer in writing. Organization of communication between the customer and candidates by conference call. The counselling of successful candidates and the preparation of their sending to the place of work. Legal support and consultations on the issues of conclusion of employment contracts. | |
| Marketing surveys | From 200 USD |
| Conducting marketing surveys, interviews, tests according to an algorithm agreed with a foreign customer both remotely (online surveys, phone calls) and in direct contact with the target audience of surveys | |
| Personal consultation | 100 USD/ 30 minutes |
| Personal consultation (on-line) on the issue of doing business in the russian market. The customer sends a list and a detailed description of the issues about which they would like to receive advice in advance and agrees on the time of the upcoming consultation. | |
| Written consultation | 30 USD / 1 page |
| Written consultation on the issue of doing business in the russian market.. The customer sends a list and a detailed description of the issues about which they would like to receive advice in advance and agrees on the time of receiving written consultation. | |

* Postage costs are agreed with the customer depending on the rates of the chosen delivery service

** The cost of advertising and other information in the media is determined by the tariffs of specific advertising resources

**** In cases where the contractor requires a notarized power of attorney from the customer or third parties to execute the customer's order, such power of attorney is provided and paid for by the customer.

ANO «International Academy of Tourism, Hospitality and Restaurant Business» provides services to residents of the Russian Federation, services to non-residents are provided on the basis of a partnership agreement.

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