

Legal services for foreign businesses in Russia

Legal services in support of commercial interests of foreign companies in Russia



Agreements with Russian contractors:

Legal support of any agreements (contracts, deals) between a Foreign company and a Russian company.

Preparing the contract text

From 100 USD / 1 document

Preparation of the contract text taking into account all the wishes and interests of the foreign customer, as well as all the requirements of Russian and international legislation. The customer provides a written list of all their wishes and conditions for the document, as well as a description of all significant circumstances for the preparation of the contract text (the results of negotiations with the counterparty, comments on the quality, timing, form of payment, etc.)

Agreement legal review

30 USD / 1 page

Legal verification of a document submitted by a foreign customer to ensure that the customer's interests are met, as well as all requirements of Russian and International legislation, with a written conclusion on the results of the verification

Contract text translation

15 USD /1 page

Translation of the contract text or other documentation directly related to the contract into Russian or the customer's language

Notarization of the text translation

50 USD / 1 document + postage*

Notarization of the translation of the agreement text or other documentation directly related to the agreement, followed by sending the notarized translation to the customer

Agreement notarization

30 USD / 1 document + notary fee + postage***

Notarization of the agreement with subsequent sending of the notarized agreement to the customer

Agreement copy notarization

5 USD / 1 page + postage*

Notarization of the copy agreement with subsequent sending of the notarized copy to the customer

Personal consultation

100 USD/ 30 minutes

Personal consultation (on-line) on the issue of concluding a contract with a Russian counterparty. The customer sends a list and a detailed description of the issues about which they would like to receive advice in advance and agrees on the time of the upcoming consultation.

Written consultation

30 USD / 1 page

Written consultation on the issue of concluding a contract with a Russian counterparty. The customer sends a list and a detailed description of the issues about which they would like to receive advice in advance and agrees on the time of receiving written consultation.

Russians counterparty verification

300 USD

Russians counterparty verification (the company itself, founders, affiliated persons and structures) for reliability and absence of problems with the law, taxes, creditors, with the provision of a written conclusion

Verification of the counterparty's actual location

150 USD

Verification of the counterparty's actual location with a written and photo report

Collecting feedback about the counterparty

50 USD/ 1 feedback

Calling the counterparty's business environment (partners, clients, suppliers) to get his real feedbacks , providing a written report and audio recordings of conversations

Request documents about the counterparty from the state authorities

40 - 250 USD / 1 document***

Request and receive documents (statements, certificates, notifications) about the counterparty from the state authorities

Participation in negotiations (online)

100 USD/ 1 round

Participation in negotiations (online) with a counterparty on behalf of a foreign customer, followed by a written report containing a qualified opinion on the progress of negotiations. A preliminary negotiation plan is agreed with the customer.

Participation in negotiations (personally)	By agreement
Participation in negotiations (personally) with a counterparty on behalf of a foreign customer, followed by a written report containing a qualified opinion on the progress of negotiations. A preliminary negotiation plan is agreed with the customer.	
Agreement registration with government authorities	From 150 до 500 USD***
This is necessary if the concluded contract is subject to mandatory registration with state authorities in accordance with the requirements of the law. Preparation of all necessary documentation for registration, submission for registration, consultations with employees of the registering state authority, receipt of registration documents, sending documents to the customer.	
Concluded agreements support:	
Support for compliance, modification, and termination of any agreements (contracts, deals) between a Foreign company and a Russian company.	
Personal consultation	100 USD/ 30 minutes
Personal consultation (on-line) on the issue of compliance, modification, and termination a contract with a Russian counterparty. The customer sends a list and a detailed description of the issues about which they would like to receive advice in advance and agrees on the time of the upcoming consultation.	
Written consultation	30 USD / 1 page
Written consultation on the issue of compliance, modification, and termination a contract with a Russian counterparty. The customer sends a list and a detailed description of the issues about which they would like to receive advice in advance and agrees on the time of receiving written consultation.	
Claims and other documents	From 50 USD / 1 document
Preparation and submission of claims on the period, volume, quality and other significant terms of execution of concluded agreements, preparation of other documents related to the performance of the parties ' obligations under the concluded agreements	
Personal control over the execution of contract	From 50 USD
Personal control over the execution of contracts: checking the availability of products in stock, receiving copies of Bank payment documents, checking the progress of work, etc.	
Modification or termination contract text preparing	From 100 USD / 1 document
Preparation of the text of modification or termination contract taking into account all the wishes and interests of the foreign customer, as well as all the requirements of Russian and international legislation. The customer provides a written list of all their wishes and conditions for the document, as well as a description of all significant circumstances for the preparation of the text (the results of negotiations with the counterparty, comments on the quality, timing, form of payment, etc.)	
Modification or termination agreement with government authorities registration	От 150 до 500 USD***
This is necessary if the modification or termination contract is subject to mandatory registration with state authorities in accordance with the requirements of the law. Preparation of all necessary documentation for registration, submission for registration, consultations with employees of the registering state authority, receipt of registration documents, sending documents to the customer.	
Relations with government authorities in Russia:	
Legal services related to the interaction of a foreign client with various government agencies in Russia	
Interaction with Federal ministries and agencies of Russia	From 100 USD
Request and receive certificates, permits, various documents, consultations with employees of Federal government agencies of Russia on various commercial issues	
Interaction with Regional ministries and agencies of Russia	From 80 USD
Request and receive certificates, permits, various documents, consultations with employees of government agencies in the regions of Russia (district, territorial, republican ministries and departments) on various commercial issues	
Interaction with customs authorities	From 80 USD
Request and receive certificates, customs documents, consultations with customs officers and other relations with customs authorities	

Corporate law

Legal services related to corporate relationships

Establish joint ventures

From 2500 USD

Legal support of the process of creating a Joint Foreign-Russian Enterprise (consulting, preparation of the foundation agreement and other constituent documents, support of the negotiation process, state registration).

Creating a representative office

From 2000 USD

Legal support of the process of establishing a representative office of a foreign company in Russia (consulting, preparation of constituent documents, support of the negotiation process, state registration).

Corporate events preparation

By agreement

Preparation and holding of boards of Directors, regular and extraordinary General meetings of participants (shareholders)

Corporate equity transactions

By agreement

Legal support of transactions with shares in enterprises and shares of joint stock companies

Personal consultation

100 USD / 30 minutes

Personal consultation (on-line) on the issue of corporate relationships. The customer sends a list and a detailed description of the issues about which they would like to receive advice in advance and agrees on the time of the upcoming consultation.

Written consultation

30 USD / 1 page

Written consultation on the issue of corporate relationships. The customer sends a list and a detailed description of the issues about which they would like to receive advice in advance and agrees on the time of receiving written consultation.

Property law

Legal services related to the acquisition, sale, alienation of property or other issues related to property rights

Preparing the contract text

Or 100 USD/document

Preparation of the contract text of sale, donation, pledge of property or deposit of property as a share in the company's capital taking into account all the wishes and interests of the foreign customer, as well as all the requirements of Russian and international legislation. The customer provides a written list of all their wishes and conditions for the document, as well as a description of all significant circumstances for the preparation of the contract text (the results of negotiations with the counterparty, comments on the quality, timing, form of payment, etc.)

Agreement legal review

30 USD / 1 page

Legal verification of a document submitted by a foreign customer to ensure that the customer's interests are met, as well as all requirements of Russian and International legislation, with a written conclusion on the results of the verification

Registration in the state registration chamber

200 USD

Transactions with real estate and related property registration in the state registration chamber

Deal with the property notarization

30 USD / document + notary fee** + postage*

Property agreement notarization followed by sending the notarized agreement to the customer

Agreement copy notarization

5 USD / 1 page + postage*

Notarization of the copy agreement with subsequent sending of the notarized copy to the customer

Personal consultation

100 USD / 30 minutes

Personal consultation (on-line) on the issue of property rights. The customer sends a list and a detailed description of the issues about which they would like to receive advice in advance and agrees on the time of the upcoming consultation.

Written consultation

30 USD / 1 page

Written consultation on the issue of property rights. The customer sends a list and a detailed description of the issues about which they would like to receive advice in advance and agrees on the time of receiving written consultation.

Checking the actual condition of the purchased property

150 USD

Checking the actual condition of the purchased property with a written and photo report

Checking the legal purity of the purchased property	300 USD
Checking the legal purity of the purchased foreign customer property, check the seller, check the availability of third parties and entities with rights or encumbrances of the property being acquired, as well as the lack of problems at this property with registration, taxes, creditors with providing the customer a written opinion	
Participation in negotiations (online)	100 USD/ 1 round
Participation in negotiations (online) with a seller on behalf of a foreign customer, followed by a written report containing a qualified opinion on the progress of negotiations. A preliminary negotiation plan is agreed with the customer.	
Participation in negotiations (perconally)	By agreement
Participation in negotiations (personally) with a seller on behalf of a foreign customer, followed by a written report containing a qualified opinion on the progress of negotiations. A preliminary negotiation plan is agreed with the customer.	
Claims and other documents	Or 30 USD/ document
Preparation and submission of claims on the terms, volume, quality and other significant conditions for fulfilling the terms of property deals, preparation of other documents related to the fulfillment by the parties of their obligations under property deals	
Personal control over the execution of a property deal	From 100 USD
Personal control over the execution of a property deal: checking the completeness and proper procedure for transferring property, receiving copies of Bank payment documents, receiving keys on behalf of the customer, photo and video reports	
Legal support of purchased property	By agreement
Legal support of purchased property: resolving issues with renters, support of repair or reconstruction works, tax issues, etc.	
Other services:	
Apostille	150 USD / 1 document + postage*
Apostille stamp, including the translator's signature notarization and translation of the contract text notarization followed by sending the notarized translation to the customer	
Translation of a one-page standard document with notarization	100 USD / 1 document + postage*
Translation of a one-page standard document (diploma, certificate, act, etc.) with subsequent notarization of this document and sending it to the customer	

* Postage costs are agreed with the customer depending on the rates of the chosen delivery service

** Notary fee - the payment charged by the notary for performing notarial acts. The size of the notary fee depends on the amount and type of contract being certified.

*** The amount of the fee depends on the amount of tariffs for services provided by various government agencies

**** In cases where the contractor requires a notarized power of attorney from the customer or third parties to execute the customer's order, such power of attorney is provided and paid for by the customer.

ANO «International Academy of Tourism, Hospitality and Restaurant Business» provides services to residents of the Russian Federation, services to non-residents are provided on the basis of a partnership agreement.

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